

SECURITY GUARD SERVICE AT NEC BLIPAM

Procurement reference number PR5621791

Scope of work for guard services:

- ❖ Guards maintaining vigilance 24 hours per day, 7 days a week. Two guards at night and one during the day
- ❖ To patrol the perimeter of the property on a continuous basis. Permit free access to cross the property by foot, vehicle, or while herding animals provided no attempt is made to establish tenancy
- ❖ Keep a log of notable events, including visits by persons who
 - (1) Have an interest in the property,
 - (2) Are performing professional services (moving graves, surveying, taking soil samples, etc.), or
 - (3) Have questions about the ownership or status of the property visits.Advise supervisor and U.S. if any attempt is made to initiate construction or in any other manner establish tenancy.
- ❖ The guard will direct persons who have questions about ownership of the land to refer to contact the office of the County Commissioner of Juba County for more clarification regarding the land he/she is trespass on
- ❖ The Guard must be able to provide and effectively use the following security equipment: baton, hand cuffs.
- ❖ Must be able to read and write proficiently enough to keep a log. Some English desirable but not required.
- ❖ Uniforms and security equipment to be worn by guard all the time, cell phone or two way radio, baton, hand cuffs,
- ❖ Guard is required to report for work on time in a security company uniform, which is clean and not worn out or torn.
- ❖ Guard is required to be courteous when approaching any trespassing person, but vigilant.
- ❖ Guard must have rain coat and an umbrella to use while patrolling the perimeter.
- ❖ Invoices for services are due within 10 days following the end of the month, for the Month's prior service.
- ❖ The security company will include in your bid the cost of providing the items that you believe will be required to make your guard comfortable at the NEC site. Whatever items you believe are necessary, such as the pit latrine, solar installation, water tank, etc. must be installed at your own expense. If you wish to consider using the guard shack, it is currently in the possession of the USG and can be viewed by appointment with Samuel Sula. Upon request, the USG will loan this shack at no cost in "as-is" condition.

OPTION II

The Contractor is to send one rapid response team: The teams consist of driver, supervisor and guards to inspect the site every Six (6) hours in a twenty four period. The inspection shall include the following.

- ❖ A physical inspection of the entire area
- ❖ Documenting of unwanted people
- ❖ Documenting of unwanted property
- ❖ Physical patrol to verify that there is no damage to the existing structures

The security company will provide the US Government with a daily report with pictures of the site visit and alert the security personnel if any abnormality is found

The Contracting Officer reserves the right to reject any and all proposals and to waive any informality in proposals received. In addition, the Embassy reserves the right to establish a competitive range of one or more offerors and to conduct further negotiations concerning price and other terms before awarding the Purchase order, or to award without discussions. Please direct any questions regarding this solicitation to jubaprocurement@state.gov

Delivery Period

The contractor shall commence work immediately upon signing the Purchase order with US Embassy for the provision of the Security guard service. The contractor shall provide the service for a period of twelve months with Exercise option of one year

Completion/Termination

US Embassy can terminate the contract at any time due to non-performance.

TERMS OF PAYMENTS:

Payments of goods/services provided under this contract or purchase order will be effective within (30) thirty days after receipt and acceptance of the contract's terms.

**Attn:DOS Procurement
American Embassy Juba
Kololo Road Next
European Union
Juba, South Sudan**